

October 2016.

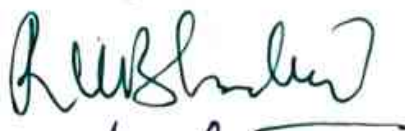
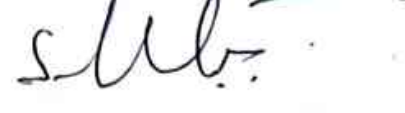
12-10-2016.

All The Member of the Department met in the Staff room at 2:00 PM to review the activities of the department and the following Resolutions were made.

1. The Members were requested to keep ready all the records updated for their Presentation.
2. Record work was distributed among the lecturers.
3. Time table should follow if any lecturer absent the next lecturer should take classes.

Lecturer in-charge.
Dept. of Commerce, S.V.A. Govt. College
Srikalahasti-517 644.

Signatures.

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January - 2016

Date
2-1-2016

Members of the commerce department
in the staff room on 2/1/16 at 3.30 PM
and held the followings

1. Resolved to be conduct monthly class
test one for each Peter before Sankranti
holidays
2. Resolved to conduct elucubation competition
and Essay writing competition on the topic
"consumer awareness by the students"
3. Resolved to taken the special class to
educational back ward students during
Sankranti holidays

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt. College
Srikalahasti-517 644

Signature

1. K. S. S. S.
2. S. S. S.
3. K. S. S.
4. M. S. S.

February - 2016

5-2-2016

The members of the Department of commerce meet in the staff room on 2/2/16 at 1 PM and discussed the following matters

1. coverage of syllabus for the month of January
All the members have completed the syllabus for the month in respect of all commerce subjects
2. Resolved to conduct Pre-final examinations to all commerce classes in university model and post the marks for departmental marks register after concluding of the answer sheets
3. Resolved to take the "Special class" to educational back ward students during sankranti holidays

Lecturer in-charge.
Dept. of Commerce, S.V.A. Govt. College,
Srikalahasti-517 044

Signatures
1. [Signature]
2. [Signature]
3. [Signature]
4. [Signature]

March 2016

Date: 10-3-2016

All the staff members' meet in the
Dept. of Commerce on 10-3-2016 at
12:30 PM. To discuss about final year
Examinations and Syllabus Completion on
1st, 2nd year B.Com courses. The following
matters has discussed.

1. Guest Classes has to take for weak students.
2. Study hours. Conduct. to III B.Com Students
3. I and II year B.Com. Syllabus
has to complete April 15th 2016.
4. Conduct Unit wise Examinations to
II and VI Semester Students.

Lecturer in charge,
Dept. of Commerce, S.V.A. Govt. College
Srikalahasti-517 044

Signature
Ramesh Kumar

For
CSE

Lecturer in charge,
Dept. of Commerce, S.V.A. Govt. College
Srikalahasti-517 044

June. 2016.

Date: 16-6-2016.

To Meet all Member of Staff and discuss various matters to discuss and resolved.

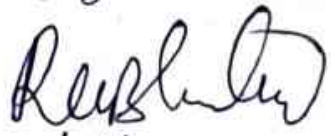
1. Guest Lecturers has to appoint
 2. Workload Details,
 3. New Syllabus for 1st B.Com., Students
 4. Admission-work allotment
- To resolve the following matters.

→ To Resolved the workload of the Commerce Department and request for Guest lecturers in 3 parts in the department is required.

→ 112 hours workload in the Dept. of Commerce after distribution of workload in the Dept. of Commerce. If any additional work has to allotted to in the dept. of Statistics & Economics.

→ After 1st year admissions complete then there meet another meeting to discuss work load.

Lecturer in charge
Dept. of Commerce, S.V.A. Govt College
Srikalahasti-517 644

Signature




July 2016

work load Adjustment for
Semester system of I and III Semester
students and IV B.Com ~~St~~ Classes.

The staff meeting conducted on
1/7/2016. and Resolved the
following.

1. Resolved the Conduct of Classes
and work load adjustment.
According to Time table.
2. Classification to General B.Com (R)
and B.Com (CA). ~~St~~ classes.
According to university Guideline.
3. up to university decision wait for
~~up to~~ ~~and~~ I st III Semester syllabus.

Lecturer in-charge,
Jr. of Commerce, S.V.A. Govt College
Srikalahasti-517 644

Rushik

Mes

S. U. S.

gth

August 2016.

The Members of staff in Department of Commerce meet in the Staff Room on 5th August 2016. at 2 PM. to review the activities of the dept. of Commerce. and the following resolution were made.

1. Semester system syllabus should complete with in the month of Oct - Nov. 2016.
2. Yearly syllabus should complete at least monthly one unit.
3. ~~Each~~ Each Lecturer at least conduct Quiz and Seminar to students
4. Involve all students in different activities which is related to social development like N.S.S. N.C.C etc.

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt College
Srikalahasti-517 644

Rushabh
S. Kesava

September - 2016

The Members of Staff in the Dept. of Commerce meet in the dept. of Commerce room at 2 PM on 19/9/2016. to review the activities and to resolve some of the following.

1. To prepare assignments to each student and Alloted to each subject.
2. To participate Mana TV Classes and Make them to use it.
3. Conduct Spented Seminars to each lecturer and Alloted to Timetable for Sri Sudhakar Content lecture.
4. Pre plan of action for DASARA Holidays.
ie. Making Notes & Assignments or any other activity to students and each class also.

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt. College,
Srikalahasti-517 644

(Signature)

(Signature) 19/9/2016

(Signature)
Self
Gubbi

October - 2016

The Members of The Dept. of Commerce
~~and~~ Meet in the Staff Room on 13/10/2016
at 2 PM. and Resolved the following.

1. Collecting Assignments, Participate in
~~to~~ Motivate Students Those who are
not actively participate.
2. Completing syllabus for I and III
Semester and prepare for Examination
note.
3. Special Classes for backlog students.
for Examination Note.
4. Revision for all subjects for
Semester Exams.

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt. College,
Srikalahasti-517 644.

Respected

Sir,

With

Sincerely
Yours

13/10/2016

November - 2016

The Members of Staff in the Dept. of Commerce meet at in the Staff Room on 1-11-2016 at 2 PM and resolve the following

1. Ist and IInd Sem Examination Preparation and Revision of Syllabus
2. How to Conduct - RAHSTRIYA KARATA SAKTHA Program ? / Debate, Songs etc., we should motivate all students, should participate.
3. Preparation for Conducting International day on 10-11-2016. to Conduct some Programs like, Quiz, Recitation, Debate etc for all Commerce Students and Staff in the College.

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt. College
Grikalahasti-517 644

Reeshu

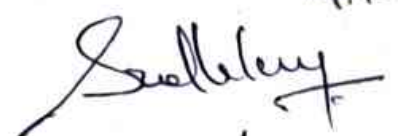
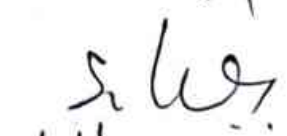
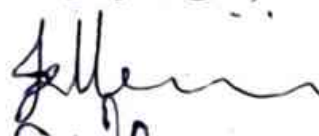
S. K. S.
S. K. S.
(Mish.)

December 2016

Staff Meeting Conducted in the Commerce
Staff Room. at 2.PM, on 5-12-2016.
The following resolutions were made.

1. Prepare and Check all the records in
the Dept. of Commerce for Academic
Audit.
2. Preparation of a Time table for I and II
Semester B.Com. and allotment of
subject papers.
3. Making time table for III and IV
Semester and planning for classes after
Semester exams.

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt. College
Srikalahasti-517 644

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Date: Jan ' 2017

4/1/2017 :- Staff Meeting TO resolve the following.

1. → Preparation of Time Table for II, III Semester, and changes subjects -
2. → Students Attention for Final year (B.A.) to give Seminars / Guest lectures for In. Students
3. → Syllabus planning due to Vacation and Spot Vacantation note.
4. → P.G. Students should take classes for UG. Students (Planning)
5. Special classes for backlog syllabus

Lecturer in charge,
Dept. of Commerce, S.V.A. Govt College
Srikalahasti-517 644

1. R. S. Srinivas
4/1/2017
2. Sreedhary
3. Uth
4. Sles
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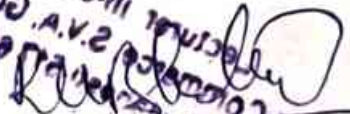
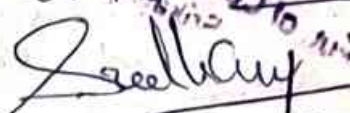
Feb - 2017

Date: 4-2-2017

The Member of staff in the department of Commerce meet in the department of Commerce room on 4/2/2017 at 1:30 PM and discussed the following:

- Followup action for Final year B.Com students preparation to Examination.
- Syllabus covered specially Final year B.Com. and Revision.
- Semester Syllabus also to follow up and lecture hours has to take additional class to complete syllabus.
- Lecturer in each subject should give meticulously etc.

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt College
Srikalahasti-517 644

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March - 2017

6/3/2017

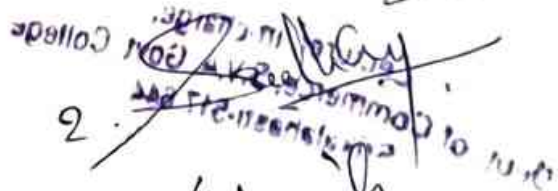
All the staff members meet in the Dept of Commerce on 6/3/2017 at 12.30 PM to Discuss about Final year Examinations and Syllabus Completion on Ist, IInd, IIIrd year B.Com Courses. The Following matters has Discussed.

1. Guest classes has to take for weak students.
2. Study hours Conduct to III B.Com students
3. I and IInd year B.Com Syllabus has to Complete April 15th 2016
4. Conduct unit wise Examination to II and VI Semester students

Signatures

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt. College
Srikalahasti-517 644

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April 2017

4/4/2017

The Members of Staff in the department of Commerce meet- at on 4/4/2017. 1:30 PM to discuss various topics.

1. To Complete the Syllabus in Semester system like B.V. Sem.
2. To Conduct Internal Examinations and O.G. yearly Examination duly.
3. Revision for all the Completed Syllabus.
4. To Complete the Record work, and Seminars etc. to develop students to involve their activities.
5. To update Records etc.

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt College
Srikalahasti-517 644

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June : 2017

Date: 16/6/17

To meet all member of staff and discussed various matters to discussed and resolved.

1. Guest lecturers has to appoint
2. Workload details
3. New syllabus for 1st B.Com students
4. Admission work allotment

To resolve the following matters

- To Resolved the work load of the commerce Department and request for Guest lecturers in 3 persons in the department is resolved
- 112 hours workload in the Dept. of commerce of in context of work load in the Dept. of commerce. If any additional work has to allotted to in the dept. of statistics and Economics
- After 1st year admission compute the meet necessity to discuss work load.

Lecturer in-charge:
Dept. of Commerce, S.V.A. Govt College
Ankalahalli-517 044

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Signature
S.V.A. Govt College
Ankalahalli-517 044

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July 2017

Date: 7/7/2017

WORKLOAD Adjustment for semester system of I and

III B.com classes students and III B.com classes. The staff meeting conducted on 1/7/2017 and resolved the following :-

1. Resolved the conduct of classes and workload adjustment according to timetable
2. Classification to General B.com (R) and B.com (CA) classes according to ~~University~~ ^{University} guidelines.
3. UP to university - decision work for upto 1st III semester syllabus.

Signatures

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt. College
Srikalahasti-517 644

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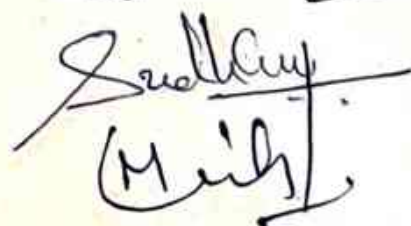
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(Mish)

gls.



August 2017

Date: 5-8-2012

The members of staff in Department of Commerce meet in the staff room. on 5th August 2017 at 2PM. to receive the activities of the dept. of Commerce and the following reduction work load.

1. Semester system syllabus should complete with in the months of Oct - Nov 2017
2. Each lecturer at least conduct Quiz and seminar to students
3. Involve all students in different activities which is related to social development ~~and~~ live N.S.S., N.C.C ect

Lecturer in-charge.
Dept. of Commerce, S.V.A. Govt College
Srikalahasti-517 044

1. R. Subbarao

2. S. S. S. S. S.

3. M. S. S.

4. S. S. S.

5. R. S. S.

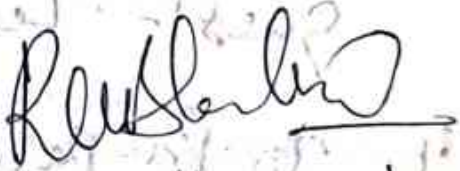
Sep - 2017

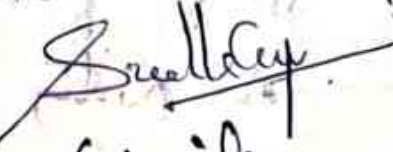
Date: 4/9/2017

The member of staff in the Dept. of Commerce meet in the dept. of Commerce room at 2pm on 19/9/2017 to review the activities and to resolve more of the following.

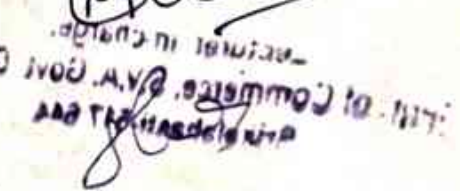
1. To prepare Assignment to each student and allotted to each subject
2. To participate in manaTV classes and make them to like it
3. conduct special ~~seminars~~ in fitness in all lectures and allotted to time table for Sri Sathakam contract lectures
4. Pre plan of action for DASARA Holidays i.e. notes & Assignments or any other activity Allotted to students and each class

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt. College
Srikalahasti-517 544

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Oct-2017

Date: 10/10/17

The Members & staff in the dept. of Commerce meet held in Commerce department on 10/10/17 to resolve the following things,

1. Planning to Syllabus to complete before the November 15th 2017-

2. Conducting each subject a seminar and or group discussion or Debate to each

3. Staff member must arrange guest- lecture in each subject.

4. To prepare questions for examination & notes or materials

Lecturer in charge.
Dept. of Commerce, S.V.A. Govt College
Srikalahasti-517 644.

1. Rabulini
2. Vijay
3. Sathya
4. Geetha
5. Ramya

Nov' 2017

Date: 4/11/2017

The Staff member of the Dept. of Commerce met - held on 4/11/2017 and discussion to resolve the following

1. Internal Examination Conducted
2. Internal Marking & Preparation
3. Students Materials and Syllabus Completion
4. Remedial Class for weak students
5. Commerce Club Activities Conducted

Signatures

Lecturer in charge,
Dept. of Commerce, S.V.A. Govt. College
Srikalahasti-517 644

1. Reddy

2. Sharma

3. Sharma

4. R. Kumar

Dec 2017

Date: 2/12/17

The Members of staff of the Dept. of Commerce meet at Commerce Dept. on 2/12/17 at 2 PM and resolve the following.

1. Syllabus Completion and Examination duties.
2. Guest / Remedial Classes for weaker students after 2 PM in every days
3. To Motivate students to develop Confidence to students for Examination.
4. Lecturer should Take Problems and Solution of Problematic Subjects and give ~~more~~ Examples
5. Revision, if any needs.

Lecturer in Charge,
Dept. of Commerce, B.V.A. Govt. College
Ankleshwar

1. Reebhu
2. Sushila
3. Anil
4. Slet
5. R. Jeyaraj

Jan' 2018

Date:

The Member of staff of the Dept. of Commerce. met at Commerce dept. on 2/01/2018 and resolved the following.

- Conducting II, IV and VI semester Syllabus awareness for students
- To Conduct Remedial classes for who not write a doubtfull to pass students
- To prepare new subjects - book etc materials to students
- Preparation of Teaching for all II, IV and VI semester.
- Preparing Departmental activities like Guest- lectures etc. -

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt. College
Mandana-517 644.

[Signature]
2. *[Signature]*
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Feb - 2018

Date: 2-2-2018.

The Member of the department of Commerce Staff meet on 2-2-2018 at 4:30 PM and resolved the following:

- Preparation of the Material and other books related to new subject like V semester.
- Guest Lecture arrangements etc in the department.
- Preparation all record for Academic audit.
- Taking Motivation classes and career guidance to student.
-

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt College,
Srikalahasti-517 044.

1. R. Subbaraj

2. Sankar

3. Suresh

4. R. Kumar

5. (Signature)

March 2018

Date: 3-3-2018

The Member of the department - of
Commerce staff meet on 3-3-2018 at
4:30 PM and resolved the following.

- Preparation of Records for Academic Audit.
- Conducting Internal Mid Examination
for all II IV and VI semesters
- Syllabus Completion related to
Semester mid examination.
- Taking Extra Classes for weak students
- Conducting Conferences, Awareness and other
department activities etc

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt. College
Srikalahasti-517 644

SECTION IN-CHARGE
DEPT. OF COMMERCE
S.V.A. GOVT. COLLEGE
SRICALAHASTI

1. Reddy
2. Senthil
3. Suresh
4. R. Prasad
5. (Signature)

April 2018.

- The Member of Staff in the Dept. of Commerce Meet on 1-4-2018 at Commerce Dept. at 2 PM.
- Participation in Examination duties, UG and P.G.
- Adjustment work (P.G.) as in Projects etc. work.
- Guest Lecturers no Remuneration from 11th April onwards, 2018
- Conduct P.G. Awareness classes for final year students etc.

yes

1. *Rushik*
2. *Siddhant*
3.
4.
5.

Lecturer in-charge.
Dept. of Commerce, S.V.A. Govt College
Grikalahasti-517 644

June 2018

Members of Staff in the Dept. of
Commerce met held on 16-6-2018 at 10 AM
The following resolutions were made

1. Appointment of Guest Lecturers
2. Work load details. Discussion.
3. Admission work allocation -
4. Admission work in Areas wise allocation etc.

→ To Resolved the work load of Commerce
Dept. and request for Guest lecturers
in 3 parts as per work load.

→ There are 118 hours in the dept. of Commerce.
and 12 hours allotted to Dept. of Statistics (BS)
6 hours for Dept. of Economics (BE) and 8 hours
for (EOP) also allotted to Dept. of Economics.
Remaining hours = 92 hours.

→ 3 Guest lecturers are required.

1. Alleshuler

2. Saethay

Lecturer in-charge,

Dept. of Commerce, S.V.A. Govt. College

Srikalahasti-517 644.

Lecturer in-charge,

Dept. of Commerce, S.V.A. Govt. College

Srikalahasti-517 644.

July 2018

Date: 2/7/18

Members of Staff in the Dept. of Commerce meet held on 2/7/2018. ~~at~~ in the Department and resolved the following:

1. Work load / Time table Adjustment, Allotment to Guest and other depts.
2. 1st year BCom(CA)(R) Admission work participate each staff in different classes etc.
3. Classes for 1st BCom non-Commerce Students to conduct Bridge Course etc.
4. Preparation for all records for academic audit as well as NAAC.
5. Preparation Action plan / Academic Plan of Commerce Dept.

✓

1. Reeshu

2. Sachin

3. Shilpa

4. Shesha

5. R. Ramesh

Lecturer in-charge.

Dept. of Commerce, S.V. Govt. College

Crikalahasti-517 604.

Department of Commerce
S.V. Govt. College
Crikalahasti-517 604

August 2018

Date: 4/8/2018.

Members of Staff in the Dept. of Commerce
met held on 4/8/2018 in the Dept. of
Commerce and Resolved the following

- Conducting unit wise exam/slip test.
- Conducting Seminars to all the classes.
at least 2 topics in the unit.
- Attendance observation and counselling
to students and Parents
- Identifying long absents and frequent
absent students and giving counselling.
- Preparation Dept. of Commerce I, II and V
Semester ppt topics and other related.

mc

R. Kishore

Sadhya

Chil

gler

R. Kishore

Dept. of Commerce, S.V.M. Govt. College
Srikalahasti-517 644

September 2018 3/9/2018.

The member of the staff in the dept. of Commerce meet held on 3/9/18. in the dept. of Commerce and discussed the following.

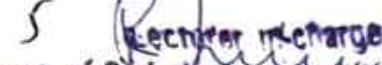
1. → I B Com (CA) and (R) classes attendance and Bio metric online scholarship application etc. should followup.
2. To prepare Assignment to each student and each class.
3. To Identify long absent student and giving Counsellor.
4. Guest- lecturer nearer colleges to arrange. at least- 2 classes.
5. To Observe Master and digital / virtual classes to attend all students.

1. Rushikant

2. Sathya

3. Chit

4. Jiles

5. 

Recharge.
Dept. of Commerce, S. V. S. College
A. P. N. S. College

October 2018

1-10-2018

The Members of Staff in the Dept of Commerce meet held on 1-10-2018 and resolved the following.

1. To Discuss DASARA HOLIDAYS plan.
To Conduct Exams and Home work etc.
2. Completion of Syllabus and Extra Coaching for weak students.
3. Conducting Model Question paper and exams to each subjects.
4. Advising 1st year students to How to write.
5. Conducting Parents meeting for all the students.

1. Keshav

2. Seetha

3. Arif

4. Rhino

5. Shy

Lecturer in charge.

Dept. of Commerce S.V.A. Govt. College.

Srinidhi-517 844

1-11-2014

04 1-11-2018

1. Internal Examination Marks Submission and Guiding Absentees.

2. Examination duties, and other NAAC work to attend, extra hours.

2. Preparation of II, IV and V, Semest
Time table and allotment of
Subject Paper etc.

4. Renewed Coaching for backlog students etc extra hrs Teacher etc

1. Rechtsanwalt

2 Sarkar

3 4 July

4 R ~~hump~~
5 R R

5. Sheer

Dept of Commerce & Govt College
Lecturer in English

Lecturer in-charge.
Dept. of Commerce, S.V.A. Govt College
Srikalahasti, Andhra Pradesh

December 2018

3-12-2018

The Members of Staff in the Dept. of
Commerce met held on 3-12-2018.

The following points Resolved.

1. To Prepare for Subject wise Teaching plan and to Complete materials etc.
2. Conducting Commerce work shop, for this month with the help of Aspire Institution.
3. Conducting Students Seminars and Quiz Program for all Commerce classes.
4. Preparation to Spot valuation and allotment of work to students (Homework) etc.

su

1. R. Subbaraj

2. S. Sathyan

3. G. V. S.

4. R. S. S.

5. S. S.

Lecturer in charge,

Dept. of Commerce, S. V. S. Govt. College

Sri Kalanesti-517 644

January 2019 2-1-2019

Members of Staff in the Dept. of Commerce conducted staff meeting on 2-1-2019.

1. To Discuss Sankranti holidays and how to complete Syllabus, Homework etc

2. Allotment of work load, Subjects etc after ~~new~~ joining New Staff members.

3. Preparation of Records for Academic audit and Naac etc.

4. Preparation of New Tally Record for III B Com (R), i.e. additional subject instead of Project work.

1. Shaf

2. Shalin

3. Seetha

4. Shaf

Lecturer in-charge,
Govt. College
Srinagar

Director of Commerce
Srinagar

2019-2020

February - 2019

02-02-2019

The members of staff in the Department of Commerce held meeting on 02-02-2019 and discussed the following

1. Preparation of Records for Academic Audit.
2. Conducting Internal Mid term exams for all II, IV, and VI Semesters.
3. Conducting Consumer awareness programme and other departmental activities
4. Conducting student Seminars & Group Discussion etc.
5. Assignments from the completed syllabus

1. Shakti

2. Shubh

3. Seetha

4. Shilpi

5. Shreya

March - 2019

02-03-2019

The members of Staff in the Department of Commerce conducting staff meeting on 02-03-2019 and discussed the following.

1. Completion of syllabus for II, III and Semester B.Com in all subjects.
2. Taking extra classes for weak students in subjects.
3. Motivating students to develop confidence among the students for examinations.
4. Preparation for NAAC visit.
5. Conducting awareness class about Higher education & employment opportunities for final year students.

1. Shashi

2. Kishor

3. Sushant

4

5

Signature
Date of Commencement: 02-03-2019
Signature

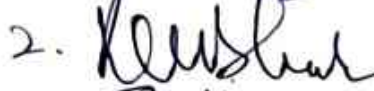
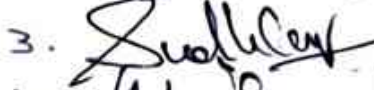
Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt. College
Bhilai-491 004

June - 2019

Date 10/06/2019

The members of staff in the Dept. of Commerce held meeting on 10/06/2019 and resolved the following:

1. Appointment of Guest Lecturers.
2. Discussion about workload details.
3. Admission work allotment.
4. Area wise allotment of admission work.
5. Discussion about the syllabus & allotment.
6. request for Guest Lecturers in 2 posts as per the work load.
7. There are 118 hours workload in the Dept. of Commerce & 12 hrs allotted to Dept. of statistics (BS), 6 hours for Dept. of Economics (BE) & 6 hrs of EDP.
Remaining hours are = 92 hrs

1. 
2. 
3. 
4. 

Principal
Dept. of Commerce
S.V. Govt College
Srikalahasti-517 644

Principal in Charge,
Dept. of Commerce, S.V. Govt College
Srikalahasti-517 644

July - 2019

Date: 10/07/2019

members of the staff in the
Dept. of Commerce held meeting on
10/07/2019 in the Department and
Resolved the following:

1. Time Table adjustment & workload
allotment to the staff & Guest Lecturers.
2. I years BCom (CA) & (R) participation
in admission work every staff in
different village etc.
3. Conducting a Bridge course to
I BCom (CA) & (R) non commerce students
& academically weak students etc.
4. Preparation of all records for
academic audit etc.
5. Preparation of Action plan/ Academic
plan of commerce Dept.

1. *[Signature]*
2. *[Signature]*
3. *[Signature]*
4. *[Signature]*

[Signature]
Lecturer in charge,
Dept. of Commerce, S.V.A. Govt. College
Srikalahasti-517 644

August - 2019 Date: 02/08/19

The members of Staff in the Dept. of Commerce held meeting on 02/08/19 and resolved the following:

1. Conducting internal exam/slip tests
2. Conducting seminars in atleast 2 topics in the units for all the classes.
3. Attendance observation & counselling to the students & parents.
4. Identifying Long absentees & irregular students & counselling
5. Preparation of PPT's & other material on the topics for the Dept. of Commerce
6. Completion of syllabus according to the academic calendar.

1. Prat

2. Reebher

3. Sudh

4. Ush

5. Sh

Cart. in charge,

Dept. of Commerce S.V.M. Govt. College

Sixth Floor-517 644

The members of the Commerce Department staff met in the staff room on 5th of September 2019 to review the activities and to resolve more of the following:

1. To prepare assignment for each subject & class from all students.
2. To identify long absence student & counselling them.
3. Having atleast 2 guest lectures from nearby college lecturers.
4. To make use of Manu TV/virtual class.
5. I B Com (C-A) & (R) attendance & Biometric online scholarship follow up.
6. Pre plan of action for Dussehra holidays i.e notes & Assignments & other activities.

1. *[Signature]*

2. *[Signature]*

3. *[Signature]*

4. *[Signature]*

5. *[Signature]*
Lecturer in charge.

October - 2019 Date 03-10-19

The members of the Commerce Department staff met in the staff room on 3rd October 2019 to review the activities and to resolve more of the following:

1. The members were requested to keep all the records updated for presentation.
2. Collecting assignments & updating internal marks
3. Updation of Central attendance register
4. Remedial classes for backlog students
5. Completion of the syllabus for I, II & V semesters
6. Revision of the subjects for preparing term exams.
7. Assignments & preparation work for students in Dasara holidays

1. Singh
2. Kishore
3. Sushant
4. Anshu
5. Pooja

November-2019

Date 02-11-2019

Members of the Commerce Dept. staff met in the staff room on 2nd November 2019 to review the activities and to resolve the more of the following.

1. Remedial Coaching for backlog students etc & extra hours teaching
2. Internal Examination marks submission & Guiding to sentees.
3. Conducting Student Seminars & Group Discussions for all Commerce classes.
4. Syllabus completion & revision and examination duties
5. Motivating students to develop confidence for examinations
6. Revision of syllabus according to the requirement of students

1. Shree
2. Rukhmi
3. Anshu
4. Sreyas
5. S. S. S. S.

Lecturer in Charge
Dept. of Commerce, S.V.A. Govt. College
Srikalahasti-517 644.

2019

2019

December - 2019

Date 03-12-19

Members of the Commerce dept. staff met in the staff room on 3rd December 2019 to review the activities and to resolve the more of the following.

1. Preparation of Teaching plan & activities for II, IV & VI semesters.
2. Preparing department activities like guest lectures etc.
3. Conducting awareness about syllabus of II, IV, VI semester for students.
4. Preparation of time table for II, IV, VI semester.
5. Remedial coaching for back log students etc in extra hours.

1. Scanned
2. Revised
3. Reviewed
4. Checked
5. Final

Commerce Dept. Staff Room
Sri Kalahasti College
Sri Kalahasti-517 044

Lecture in
Dept. of Commerce, S
Sri Kalahasti-517 044

College

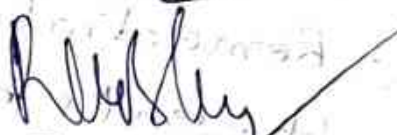
January - 2020

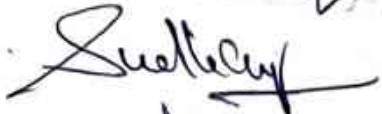
Date 06-01-2020

The members of staff in the Dept. of Commerce held a meeting on 06-01-2020. The following points resolved

1. Conducting student seminars, and quiz programmes for all commerce classes.
2. To discuss about Sankranti holidays home work & completion of syllabus.
3. Preparation & completion of records for academic audit.
4. Preparing department activities like guest lectures etc.

1. 

2. 

3. 

4. 

5. 

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt College
Srikalahasti-517 644

College

Dept. of Commerce
Srikalahasti-517 644

Feb. - 2020

Date: 5-2-2020

The members of staff in the dept. of Commerce held a meeting on 5-2-2020. The following points are resolved.

1. Conducting Student Quiz programmes and other activities to the dept.
2. Completion of Syllabus within March 15th.
3. Going to spot valuation regarding I, III, V semester paper valuation.
4. Updating records and Preparation to Academic audit - 2020.
5. Remedial classes for weak students

1. Shree
2. Kishore
3. Sushree
4. Anshu

5. Shree

Lecture II
Dept. of Commerce
Sri Kalahasti

College

March - 2020

Date: 03-03-2020

The members of staff in dept of commerce held a meeting on 03-03-2020 and the following points are resolved

1. completion of syllabus for II, IV & VI Semester B.com in all subjects.
2. Taking extra classes for the weak in relative subjects.
3. Motivating students to develop confidence about examinations.
4. Conducting awareness classes about higher education & employment opportunities for final year students.
5. Preparation for the academic audit.

1. *[Signature]*

2. *[Signature]*

3. *[Signature]*

4. *[Signature]*

5. *[Signature]*

Lecturer in-charge.

Dept of Commerce, S.V. Govt College

Sec. Dist. 517 902

July - 2020

06-07-2020

The members of staff in Dept. of Commerce held meeting to discuss & resolve the following points.

1. About awareness & motivation about Corona i.e. Covid-19
2. online classes conducting for students in corona lockdown period
3. Revision of syllabus & continuous motivation towards academic activities
4. using different methods for online education
5. Discussion to conduct certificate courses to the students of B.com.

1. Shy

2. Shy

3. Shy

Principal in charge,
Dept. of Commerce, S.V.M. Govt. College,
Girikallesh-517 844

Principal in charge,
Dept. of Commerce, S.V.M. Govt. College,
Girikallesh-517 844

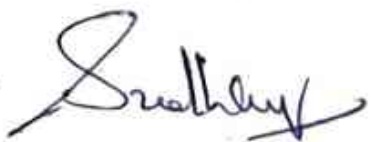
September - 2020 02-09-2020

Members of the department of commerce held meeting on 02-09-20 the following points are resolved.

1. Motivating final year students towards 6th semester exams.
2. Revision of syllabus
3. Conducting online classes
4. Participating in examination duties from 15-9-20 to 7-10-20.
5. Motivating students to develop confidence towards examinations

1. 

2. 

3. 

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt College
Srikalahasti-517 644

October - 2020

05-10-2020

Members of the department of Commerce held meeting on 05-10-2020. The following points are resolved.

1. Motivation & preparation of students

towards supplementary exams from 17-10-20 to 29-10-20.

2. Revision of syllabus.

3. Conducting online classes.

4. Participation of examination duties.

5. Completion of academic records.

1. Shree

2. Rubhu

3. Shree

Lecturer in charge,
Dept. of Commerce, S.V.A. Govt. College,
Srikalahasti-517 644.

Lecturer in charge,
Dept. of Commerce, S.V.A. Govt. College,
Srikalahasti-517 644.

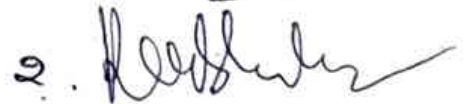
November - 2020

02-11-2020

Members of the Department of Commerce held meeting on 02-11-2020. The following points are resolved.

1. Preparation of time table for III & IV year classes
2. Motivating the students towards preparation for 2nd & 4th semester exams.
3. Revision of syllabus.
4. Work load details.
5. Syllabus for III & IV year students.
6. Motivating students for following specific instruction in times of Covid19

1. 

2. 

3. 

Department of Commerce, S.V.A. Govt. College
Cuddalore-605 002

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt. College
Cuddalore-605 002

December - 2020

03-12-2020

Members of the department of Commerce held meeting on 03-12-2020. The following points are resolved.

1. About motivation & awareness about covid-19 & instruction to follow
2. Conducting of online classes.
3. Motivation towards physical attendance of the students
4. Completion of Certificate courses by students.
5. Preparation of academic records
6. Conducting consumer awareness day on 25-12-2020.

1. 

2. 

3. 

Lecturer in-charge,
Dept. of Commerce, S.V. Govt College,
Srikalahasti-517 602

Lecturer in-charge,
Dept. of Commerce, S.V. Govt College,
Srikalahasti-517 602

January 2021

04-01-21

The members of the Department of Commerce held meeting on 04.01.2021. The following points are resolved.

1. Motivating students towards regular & physical attendance in the college.
2. Completion of syllabus
3. Preparing department activities like guest lectures etc.
4. To prepare assignments for each subject & class for all students
5. Following up of students admitted into 1 year B.Com programmes.

1. Shy

2. Rishu

3. Sudh

Lecturer in-charge,

Dept. of Commerce, S.V.A. Govt College
Srikalahasti-517 644

Dept. of Commerce, S.V.A. Govt College
Srikalahasti-517 644

February-2021

04-02-21

The members of the Department of Commerce held meeting on 4-2-21 the following points are resolved.

1. Regular attendance monitoring about students
2. Completion of syllabus
3. Conducting student seminars & quiz programmes & other activities
4. Motivating towards certificate courses like Tatabon, EAM etc.
5. Updating records and preparation towards academic audit.
6. Preparation of time table for all B.Com classes.

1. *[Signature]*

2. *[Signature]*

3. *[Signature]*

Lecturer in charge.

Dept. of Commerce, S.V. & J.V. College
Srikalahasti-517 644

Lecturer in charge,
Dept. of Commerce, S.V. & J.V. College
Srikalahasti-517 644

March - 2021

03-03.21

The members of the Department of Commerce held meeting on 03-03-21. The following points are resolved.

1. Completion of syllabus for I, II & III semesters B.Com in all subjects.
2. Taking extra classes for weak students in subjects
3. Motivating to develop confidence among the students about examinations
4. Creating awareness about Higher Education & Employment opportunities for final year students
5. creating awareness about pandemic and precautions to be taken among the students
6. Discussion on Conduit of Certificate Courses, Field Trips... etc.

21/11/2022
Smt. of Commerce, S.V. & J. College
Lecturer in Charge

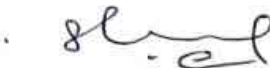
Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt. College
Srikalahasti-517 644.

April - 2021

06-04-21

The members of the Department of Commerce held meeting on 06-04-21. The following points are resolved.

1. Revision of syllabus for III & IV semester students
2. Conducting model question papers and exams in each subjects.
3. Completion of syllabus upto date.
4. Identifying long absentees motivating & guiding counselling
5. To prepare assignments for all students and classes.
6. Discussion on conduct of certificate courses in Jun 2021.

1. 

2. 

3. 

4. 

5. 

Lecturer in charge.

Dept. of Commerce, S.V. Govt College

Srikalahasti-515 604

Oct - 2021

04-10-2021

The Faculty members of Departments of Commerce are met in the Department and resolved the following issues.

- ① Discuss and Finalise the Work load of I, II and V sems. and it decided that the Work load is 105 Hours.
- ② Finalise the Skill Development ~~page~~ Course papers for I and II sems
- ③ Allotment of Workload to Lecturers
- ④ prepare the time table for I, II and V sems
- ⑤ It is resolved to start the V sem classes from Oct 24 to 2021

1. W. Shankar

2. T. S. Kumar

3. S. S. Suresh

4. S. S. Suresh

5. A. Hemu Band

Lecturer in-charge,

Dept. of Commerce, S.V.A. Govt College

Grikalahalli-517 644

November 2021

01-11-2021

The Lecturers of Department of Commerce are met in the department and resolved the following

1. It is resolved to start the I sem classes from 04-11-2021
2. Lecturers are instructed to increase the admissions in 1st year B.Com.
3. Give the instructions to the students regarding maintenance of discipline and decency in the campus.

1. M. Akbar

2. T. S. Kumar

3. Sudhakar

4. Chellappa

5. A. Hima Bindu

Dec. 2021

06-12-2021

The Faculty & Department of Commerce
are met in department and resolved
the following items.

1. It is resolved to start the III sem
classes from Dec 27th of 2021
2. Conducting internal exams for V
sem students from 30-12-2021 to
06-01-2022.
3. Conducting orientating programme for
I B.Com students on 27th Dec 2021
4. Identify the Non-Commerce
Students and decide to conduct
Bridge Course for Non-Commerce
Students I B.Com 2021-22
from 28-12-2021 to 05-01-2022.

1 Dr. Anand

2 T. S. Kumar

3 Sudhakar

4 Pradeep

Lecturer in-charge,

Dept. of Commerce, Sri A. Govt. College

Crikalahasti-517 844

Himabindu

Mar 2022

03-03-2022

The Faculty of Department of Commerce are met in the Department on 03-03-2022 and resolved the following issues.

1. Review I & III Sem syllabus completion.
2. It is resolved to conduct I & III Sem internal exam from 07-03-22 to 11-03-22 in last hour i.e. 3-4 pm.
3. It is further resolved to increase attendance of students.
4. Conducting special classes to cover the I & III Sem syllabus.

1. A. Chaito

2. T. Subbarao

3. Sudhakar

4. Reeels

5

April 2022

08-04-2022

The staff members of Dept. of Commerce are met in the department and discuss the following issues and passed the ~~for~~ resolutions.

1. prepare workload particulars and allotment of VI sem papers to staff of Dept. of Commerce.
2. Prepare time table for VI sem and Mapping the same in TLP Portal.
3. Discussed to motivate the students ~~and~~ to attend the classes regularly.

1. H. Murali

2. T. Subbar

3. Sudhakar

4. Beerech

5. Shree

6. N. Thojal

Lecturer in Charge,

Dept. of Commerce, S.V.A. Govt. College,

Srikalahasti-517 644

May 2022

02-05-2022

The Faculty members of Commerce are met in the department of Commerce and resolved the following issues

1. Discuss and finalise the work load of VI, IV and II Sem, the total work load of Sem VI - 45 Hours, Sem IV - 50 Hours and Sem II - 30 Hours.
2. It is resolved to prepare even Sem time table and mapping the same in TOP portal.
3. Allotment of II, IV and VI Sem papers to faculty.
4. It is resolved to start II and IV Sem classes from 04.05.2022

1. AS Akank

2. T S. Sur.

3. Sudhany

4. Beerech

Dept. of Commerce, S.V.A. Govt. College
Sri Lanka
2022

Sector in-charge
Dept. of Commerce, S.V.A. Govt. College
Sri Lanka
2022

May 2022

20-05-2022

The faculty members of Commerce ~~met~~ ~~met~~ in the department of Commerce and resolved the following issues.

The Screening Committee for the Selection of Guest faculty in Commerce recommended the following Candidates as Guest faculty in the existing Vacancies for the academic year 2022-23.

1. Dr. Ch. Venkata Ramanaiah
2. Dr. S. Hari Basu

1. Dr. Venkata

2. TS

3. U. (Rapu)

4. N. Theja

Lecturer in-charge
Dept. of Commerce
S.V.A. Govt College
Srikalahasti-517 644

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt College
Srikalahasti-517 644

Sep 2022

01-09-2022

The faculty members of Commerce are met in the department of Commerce and resolved the following issues:

The Screening Committee for the Selection of Guest faculty in Commerce recommended the following candidates as Guest faculty in the existing vacancies for the academic year 2022-23

Sri. U. Raghu

1. [Signature]
2. [Signature]
3. U. (Raghu)
4. [Signature]
5. [Signature]
6. N. Theja Kumar

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt College
Srikalahasti-517 644

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt College
Srikalahasti-517 644

July 2023

14-07-2023

The lecturers in the department of Commerce are met in the dept. and resolved the following resolutions.

1. Lecturers are advised to increase I.B. Com Admissions
2. Create awareness among public regarding Single Major Subject.
3. Utilize nearest feeder Jr Colleges for admission campaign.
4. It is resolved to maintain discipline in the campus.
5. Discussion on conduct of certificate courses to the students

1. W. A. S. Rao

2. T. S. Rao

3. S. Rao

4. R. Rao

5. V. Rao

Principal
S.V.A. Govt. College
Srikalahasti-517 644

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt. College
Srikalahasti-517 644

Aug 2, 23

07.08.2023

The faculty members of the Department of Commerce are that in the Department discuss and resolved the following issues.

1. Discuss and finalise the workload particulars relating to I, III & Vth semesters.
2. Allotment of workload to faculty members of commerce.
3. preparation of Department time Table - and Individual time Table.
4. Motivate the students to Attend the classes regularly.
5. Discussion on Certificate Courses conducted in October.

1. W. Shankar

2. T. S. Kumar

3. Shree

4. Shree

5. U. Ramesh

Lecturer in-charge

Dept. of Commerce, S.V. Govt College

Srikalahasti-517 644

Nov 21/23

08-11-2023

The lecturers of Department of Commerce are met in the Department and Resolved the following:

1. Review of Syllabus completion of I, II, III, IV, V, VI Semesters.
2. Staff are Instructed to Conduct Spell Tests and Assignments.
3. created Awareness Among the Students relating to Scholarships Registration and Renewal.

[Signature]

2. T. S. Kumar

3. [Signature]

4. [Signature]

5. V. R. Rao

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt College
Srikalahasti-517 644

Jan 29-2024

The Lecturers of Department of Commerce
- are met in the Department and Resolved

The following

1. Follow up Action for the final
- year B.Com Students to Prepare
for Exams.

2. Assigned Internship and.

Discussed the procedures regarding
Internship organisation.

3. Discussed About the Enrollment
of Students in I-MAP portal
& upload of Internship letter.

4. Discussed About Student
Enrollment in JIS portal.

1. T. R. S.

2. U. R. S.

3.

Lecturer in-charge,

Dept. of Commerce, S.V.A. Govt College

Srikalahasti-517 644

Dept. of Commerce, S.V.A. Govt College

Srikalahasti-517 644

Feb 2024

The Lecturers of Department of Commerce
are met in the Department and

Resolved the following

Discussed and finalised
the workload relating to
II, IV & VI Semesters.

2. Allotment of workload
to the faculty members
of commerce.

3. preparation of Time Table
Individual Time Tables

4. Motivate the students
to attend classes regularly

5. Discussion on conduct
of Certificate courses, field
trips, Remedial working.

6. Registration of Semester
VI students in CETP job
portal with their Resumes.

1. T. I. S.

2. U. Raghav

3.

4.

Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt. College,
Siddipet-517 544


Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt. College,
Siddipet-517 544

March 2024

The Lectures of Department of Commerce are met in the Department and Resolved the following.

1. Discussed about the selection of Edx courses for the Semester II & IV students.

2. Allocation of work load to the faculty members.

3. Registration of students in Edx course.

4. Commencement of classes & certificates of Edx course.

5. Discussion on conduct of certificate courses.

1. T. S. S. S.
2. U. (Raghu)

3.

4.

T. S. S. S.
Lecturer in-charge,

Dept. of Commerce, S.V.A. Govt. College
Srikalahasti-517 644

Jun 2024

The lecturers of the Department of Commerce are met in the department and resolved the following:

1. Discussion on UG Admission 2024-25.

2. Follow up and creation of Awareness on Commerce courses through Campaigning.

3. Registration & Awareness on online Admissions through OAMDC.

4. Follow up of students to fulfill the online Admission process in step by step.

1. T. S. S.
2. U. (R. S. S.)
- 3.
- 4.


Lecturer in-charge,
Dept. of Commerce, S.V.A. Govt College
Srikalahasti-517 604.

Aug 2024.

The Lecturers of the Department of Commerce all met in the Department and resolved the following:

1. Discussion on Assignment Examinations

2. Discussion on mid Test

3. Discussion on ABHA ID's to Semester-I students & creation of ABHA ID's.

4. Data collection of APAAR/ABC ID's.

5. Discussion on Remedial Coaching.

6. Discussion on Bridge course

1. T. S. M.

2. K. S. M.

3. V. R. S.

4. G. S. M.

T. S. M.

Lecturer in-charge

Dept. of Commerce, S.V.A. Govt College

Srikalahasti-517 644

Oct 2024.

The lecturers of department of commerce are met in the department and resolved the following.

1. Discussion on Conduct of mid Exams.

2. Review meeting on completion of syllabus.

3. Review meeting on APAAR

4. Data collection of APAAR

5. Discussion on Remedial

6. Discussion on Bridge course

1. T. S. Kumar

2. K. S. Kumar

3. U. (Rajw)

4. K. S. Kumar



Lecturer in-charge,

Dept. of Commerce, S.V.A. Govt College

Srikalahasti-517 644

Dept. of Commerce, S.V.A. Govt College

Srikalahasti-517 644