

S.V.A. GOVT. COLLEGE (M)

SRIKALAHASTI, ANDHRA PRADESH

NAAC ACCREDITED WITH B+ GRADE

Affiliated to S.V. University, Tirupati



Internal Quality Assurance Cell (IQAC)

*Minutes of Meetings,
Circulars and Action Taken
Reports
for Academic Year*

2019-20

Date : 13-06-2019

The coordinator and members of IOAC met in the principal chamber and discussed for reconstitution of IOAC for the academic year 2019-20. The constitution of IOAC is as follows:

Chair person: Dr. Y. Nagaraja Naidu, Principal

Administrative Staff: Sri G. Nagabhushana, Office Superintendent

Lectures members:

1. Dr. K. Narasimha Varma, lectures in Zoology
2. Dr. J. Girish Kumar, lectures in Mathematics
3. Dr. N. Rama Murthy, lectures in Botany
4. Dr. B. Naga Seshadri, lectures in Chemistry
5. Dr. G. Ramesh, lectures in English

Nominee from the society: Sri Vijay Kumar, HP Gas, Alumni society.

Management members: Office of CCE.

Student members: 1. T. Vijay, II B.Sc. MPCU,
2. P. Mahesh, III B.Com., C.A., 3. Rehana Begum, I B.Sc. MPC

Coordinator: Sri C. Bapanayya, lectures in Physics

The committee constituted will meet periodically and monitor the developmental activities in the college.

~~C. Bapanayya~~
Co-Ordinator
Internal Quality Assurance Cell
(IQAC)
S.V.A. Govt College (Men)
Srikalahasti - 517 644.

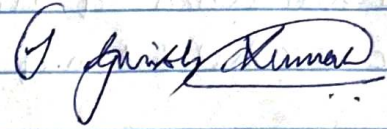
~~S. V. A. Govt College (M)~~
PRINCIPAL
S.V.A. GOVT COLLEGE (M)
SRIKALAHASTI, Chittoor Dt.

Members:

1. Dr. K. Narasimha Varma



2. Dr. J. Girish Kumar



3. Dr. N. Rama Murthy



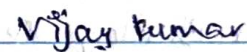
4. Dr. B. Naga Seshadri



5. Dr. G. Ramesh



6. Sri Vijay Kumar

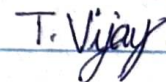


7. Sri G. Nagabhushana



Student members:

1. T. Vijay



2. P. Mahesh



3. Rehana Begum

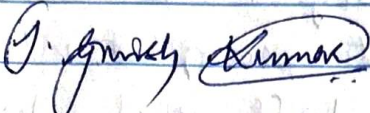


Date: 13-06-2019

The members of IQAC met in the Principal chamber on 13-06-2019 at 2pm. and discussed the following :

1. It is resolved to congratulate all the teaching and non-teaching staff and students for their sincere efforts in obtaining good NAAC grade i.e. B+ (2.70 CGPA) to the college.
2. It is resolved to involve all staff members in admission work without disturbing the teaching work.
3. It is resolved to encourage the staff and students to utilize N-Lit Infolibnet.
4. It is resolved to prepare AQAR for 2018-19 and submit to NAAC through online mode.
5. It is resolved to encourage staff and students to register for MOOCs through UGC Swayam portal.
6. It is resolved to follow U.V. University academic schedule for curricular activities.
7. Resolved to celebrate important days, college level activities and extension activities as per UCE academic calendar.
8. Resolved to take necessary steps to offer certificate courses for students apart from regular curriculum.
9. Resolved to update the website regularly.

Members:

1. 
2. 
3. 
4. B. Nagaraj
5. G. Ramu
6. S. M.
7. Vijay Kumar

Student members:

1. T-Vijay
2. P-Mahesh
3. S.K. Rehanna

1. conducted meeting with all teaching and non-teaching staff and conveyed congratulations for getting good NAAC grade.
2. All staff members actively participated in the admission work.
3. Instructed students and staff to utilize N-LIST facility.
4. AAR for 2018-19 is prepared but NAAC HEI portal does not accept AAR until March 2020, as the institution is under accreditation.
5. Some of the staff members and students have registered themselves for MOOCS courses.
6. Discussed with staff to follow academic schedule of SVU.
7. Discussed with staff to follow CCE academic calendar for extra curricular activities.
8. Discussed with incharges of departments to offer certificate courses from the departments apart from the actual curriculum.
9. Discussed with website maintenance committee to update the website regularly.

Chandrasekhar
Co-Ordinator
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Date: 04-09-2019

The members and coordinator of IQAC met in the Principal chamber on 04-09-2019 at 2pm. and resolved the following:

1. Instruct the faculty to update their academic and departmental records regularly.
2. conduct mid-semester examinations as per the academic schedule of S.V. University, Tirupati.
3. collect feedback online from students on performance of lecturers during I, II & III sems.
4. It is resolved to collect online feedback from various stakeholders on curriculum of I, II & III semesters.
5. Resolved to take necessary steps to arrange guest lecturers by eminent personalities.
6. Take necessary action to register students for upcoming University examinations and conduct examinations smoothly.
7. conduct remedial coaching classes for the slow learner students and prepare them for the university examinations.
8. conduct practical examinations for undergraduate students as per the S.V. University schedule.
9. complete admission process of community college and prepare list of admitted students as per the eligibility criterion laid down by UGC.
10. Participate in NIRF rankings and submit the data.
11. Register staff & students for CCE LMS.

Members:

1. Pranav
2. J. Gnani Kumar
3. Swamy
4. B. Nagaraju
5. G. Ramesh
6. S. M.
7. Vijay Kumar

Student members:

1. T. Vijay
2. P. Mahesh
3. S.K. Renuka

1. Discussed with teaching staff to update academic and departmental records.
2. Mid-semester examinations are conducted as per the SVU academic schedule.
3. online feedback is collected on performance of lecturers and curriculum and analyzed.
4. Discussed with in-charges of departments to arrange guest lectures by industrialists, & eminent personalities.
5. students are registered for University exams and preparations are carried out for smooth conduct of exams.
6. Discussed with staff to conduct remedial coaching classes for slow learners.
7. Practical exams are conducted as per the SVU schedule.
8. Admission list is communicated to UGC regarding community college.
9. Data is prepared for submission to NIRF.
10. Instructed students to register in CCE LMS portal and staff members have registered themselves.

Elspaname
Co-Ordinator
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Pr. S.V.A.
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Date: 18-12-2019

The members and coordinator of IQAC met in the Principal chamber on 18-12-2019 at 2 p.m. and resolved the following:

1. conduct awareness program for the faculty and students to utilize N-LIST online resources subscribed by the institution.
2. Discuss with in-charges of the departments to conduct field trips and educational tours
3. Take necessary action to attract various companies for effective placements through JKC, APSSDC.
4. Regularly monitor the functioning of virtual class rooms, solar panels and other technological accessories on the campus.
5. Design an online Google form to collect data, evidences and generate reports of various academic, professional and research activities of faculty members.
6. Design another Google form to collect data of departmental/college, extension activities, etc.
7. Discuss with in-charges of departments to identify slow learners and provide remedial coaching.

~~Coordinator~~
Go-Ordinator
 Internal Quality Assurance
 (IQAC)
 S.V.A. Govt College (Men)
 Srikalahasti - 517 644.

~~Principal~~
PRINCIPAL
 S.V.A. GOVT COLLEGE (M)
 SRIKALAHASTI, Chittoor DL

Members:

1. ~~C. A.~~
2. G. Ganesha Kumar
3. ~~S. S.~~
4. B. Nagaraju
5. G. Ramesh
6. S. M.
7. Vijay Kumar

Student members:

1. T. Vijay
2. P. Mahesh
2. S. K. Raghav

1. Conducted awareness programs on N-LIST for students & staff.
2. Discussed with incharges of departments to arrange field trips and educational tours to students.
3. Discussed with coordinators of JKC and APSDC to take necessary action to invite companies for campus drives.
4. Discussed with virtual class room and digital class room coordinator to record all activities and usage.
5. IAAC team has designed two Google forms with report generator software to collect data from individuals, departments and various committees and generate reports in word format.
6. Discussed with lecturers to identify slow learners and provide remedial coaching.

Elspanayya
Co-Ordinator
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Date: 01-02-2020

The members and coordinator of IQAC met in the principal chamber on 01-02-2020 at 2 p.m. and resolved the following:

1. Prepare DPR for MADU-NEDU program of Govt. of A.P. and submit hard copy and soft copy to CCE before 05-02-2020.
2. conduct awareness program on IGNOU certificate courses.
3. collect online feedback from stakeholders.
4. conduct mid-semester exams for students as per the academic schedule of S.V.U.
5. Make necessary arrangements to conduct National workshop by library sciences during Feb 28-29, 2020 smoothly.
6. update records for the academic audit March 2020.
7. conduct campus drives through ITC, APJDC for final year students.
8. upload QAAR 2018-19 & 2019-20 in NAAC HEI portal, when website is open for IQAA.
9. upload details of lecturers for training program in concerned subjects as instructed by the CCE.
10. conduct practical examinations as per SVU academic schedule.
11. collect data of various faculty activities, college/departmental and extension activities online through Google forms.

Signature
Co-Ordinator
Internal Quality Assurance
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Signature
PRINCIPAL
S.V.A. GOVT. COLLEGE (M)
SRIKALAHASTI, Chittoor Dt.

Members :

1. ~~Gay~~
2. ~~P. Ganes Kumar~~
3. ~~...~~
4. B. Nagar
5. G. Ramesh
6. S. M.
7. Vijay Kumar

Student members :

1. T. Vijay
2. P. Mahesh
3. S. K. Rehanah

1. DPR is prepared and submitted to CCE within stipulated time.
2. An awareness program is conducted on IGNOU certificate courses.
3. feedback is collected and analyzed.
4. mid semester exams are conducted as per the a.s.v.u. academic schedule.
5. Discussed with all staff members to cooperate in organizing the National workshop and various committees have been formed.
6. Discussed with staff to update all records for academic audit.
7. campus drives have been conducted through JKC, APSDC and many students have been placed in various companies.
8. QAAR will be uploaded when NAAC portal accepts.
9. Data of lecturers have been uploaded in CCE website for training program.
10. Necessary arrangements have been done to conduct practical examinations.
11. Data is collected online through Google forms and reports have been generated.

~~Disparanma~~
Go-Ordinator
Internal Quality Assurance Cell
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Srikalahasti - 517 646.

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PRINCIPAL
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