

S.V.A. GOVT. COLLEGE (M)

SRIKALAHASTI, ANDHRA PRADESH

NAAC ACCREDITED WITH B+ GRADE

Affiliated to S.V. University, Tirupati



Internal Quality Assurance Cell (IQAC)

*Minutes of Meetings,
Circulars and Action Taken
Reports
for Academic Year*

2020-21

15-06-2020

An IQAC meeting was held on 15-06-2020 through Google Meet to discuss about reconstitution of IQAC for the year 2020-21.

The constitution of IQAC is as follows:

Chair person : Dr. V. Nagaraja Naidu, Principal
 Administrative staff: Sri Madhu, UDC, Office
 Lecturer Members:

1. Dr. K. Narasimha Varma, Lecturer in Zoology
 2. Dr. J. Girish Kumar, Lecturer in Mathematics
 3. Dr. B. Nagaseshadri, Lecturer in Chemistry
 4. Dr. G. Ramesh, Lecturer in English
 5. Sri B. Nagiah, Lecturer in Political Science
- Nominee from Society: Sri P. Ravi, Physical Director, Srikalahasti Institute of Technology, Srikalahasti

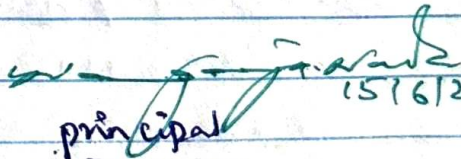
Management members: Office of CCE
 Student Members:

1. T. Vijay, III MPCs, 2. K. Chandrasekhar IB com CA
3. M. Mounika, IMPCs

Coordinator: Sri C. Bapayya, Lecturer in Physics

The committee constituted will meet periodically and monitor the developmental activities in the college

Elspasappa
 Coordinator
 Internal Quality Assurance Cell
 (IQAC)
 S.V.A. Govt College (Men)
 Srikalahasti - 517 644.


 15/6/20
 Principal
 PRINCIPAL
 S.V.A. GOVT. COLLEGE (M)
 SRIKALAHASTI, Chittoor Dt.

Members:

1. 
2.  J. J. J.
3. B. Nagarsharan
4. G. Ramesh
5. B. 
6.  G.
7. P. 

Student members:

1. T. Vijay
2. R. Chandrasekhar
3. M. Moulik

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LIBRARY
10/11/2019
10/11/2019
10/11/2019

14-07-2020

The members of IAC met online through Google meet on 14-07-2020 and discussed the following:

1. Discussed the action taken report of the previous IAC minutes of meeting.
2. As per the instructions of the commissioner of collegiate education, all classes are to be conducted online blended^{mode} as per the time table of the college.
3. The data of the online classes should be uploaded in "Bharatpade online" in IEE website as well as in institutional portal.
4. Resolved to conduct online classes through Google classroom and utilize G-suite for this purpose.
5. Resolved to submit AARs for 2018-19 and 2019-20 as NAAC portal has been open for AAR submission.
6. Resolved to conduct a training programme on 'online teaching' for teaching staff.
7. Resolved to celebrate all important days through online mode only by conducting webinar.
8. Resolved to Guide students and staff regarding the COVID-19 appropriate precautions, safety measures such as face masks, sanitization etc.
9. Resolved to conduct future meetings online only until COVID-19 restrictions are eased out.
10. Resolved to reachout to Intermediate students for the purpose of admissions.
11. Resolved to prepare monthly "News Letter" of the college and submit the same to APCCE. For this purpose, Sri V. Veeraiyah, Academic

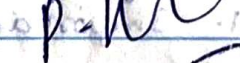
Coordinator will act as Incharge.

12. Resolved to encourage staff and students to utilize N-List INFLIBNET and National Digital Library (NDL) app for downloading extensive resources and e-books.

Co-Ordinator
Internal Quality Assurance Cell
(IQAC)
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PRINCIPAL
S.V.A. GOVT. COLLEGE (M)
SRIKALAHASTI, Chittoor Dt.

Members:

1. 
2. 
3. B. Nagasubashini
4. G. Ramana
5. 
6. 
7. 

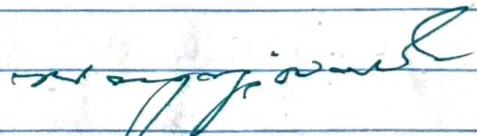
Student members:

1. T. Vijay
2. K. Elanthesekhar
3. M. Mounika

Action taken Report

1. Discussed the ATR at previous 30 sec minutes
2. ~~anti~~ Instructed all staff to complete syllabus by conducting online classes in blended mode.
3. Instructed teaching staff to upload data of online classes in Bharatpade online.
4. ~~Be~~ Instructed teaching staff to use G Suite and Google classrooms for online teaching-learning.
5. Conducted training programmes to teaching staff on online teaching-learning process and tools available for the purpose.
6. Discussed with NIS, ~~an~~ NCE, WEC coordinators to conduct extension activities while following COVID-19 precautions.
7. Sanitization was done in college premises and stake holders are properly guided by the staffs to follow COVID-19 rules.
8. Instructed the staff to go to Junior colleges and collect data of students and brief them to motivate them to join our college.
9. Sri V. Veeraiyah has started preparing monthly News letter. ~~an~~
10. Instructed students and staff to utilize N-LIST and NDL resources.

~~Signature~~
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PRINCIPAL
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10-09-2020

The members of IQAC met online through Google Meet on 10-09-2020 and discussed the following items:

1. Discussed the action taken on previous minutes of meeting.
2. Resolved to submit AQAR 2019-20.
3. Resolved to monitor the online classes through interaction with students and staff.
4. Resolved to submit the data of online classes to CCE as per the instructions received.
5. Resolved to encourage students to take part in various online resources such as MOOCs.
6. Resolved to encourage staff to participate in online Faculty Development Programs.
7. Resolved to encourage staff to attend online refresher courses offered by UGC SWAYAM.
8. Resolved to bring awareness among staff and students about various facilities available in G-suite such as online quizzes conducting, conducting examinations through Google classroom, online attendance, etc.
9. Resolved to conduct mid-semester examinations as per the instructions of S.V. University, Tirupati.
10. Resolved to update the college website as per revised NAAC format.
11. Resolved to instruct staff and students to follow COVID-19 precautionary measures.
12. Resolved to update the college website as per the revised NAAC requirements.

13. Resolved to instruct students to utilize APCIE Learning Management System (LMS) for video lessons and related resources.

Signature
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Signature
 PRINCIPAL
 S.V.A. GOVT. COLLEGE (M)
 SRIKALAHASTI, CHITTOOR DL

Members:

1. *Signature*
2. *Signature*
3. B. Nagaprasad
4. *Signature*
5. *Signature*
6. *Signature*
7. *Signature*

Student members:

1. T-Vijay
2. K. Chanchalekhan
3. M. Mounika

Action Taken Report

1. AAR 2018-20 was submitted successfully.
2. Discussed with students and staff regarding issues with online teaching-learning process and resolved the issues.
3. Teaching staff are submitting the data of online classes regularly in Bharat Pradeonline.
4. Students were motivated to take part in MOOCs courses. Many students have registered themselves for MOOCs courses.
5. Motivated teaching staff to attend online FDP, refresher and orientation courses. Many staff members have enrolled for online programmes to develop their skills.
6. Training programmes conducted to bring awareness online teaching and various tools available to use in G-suite.
7. Mid sem examinations were conducted as per the instructions of S.V. University.
8. College website is updated as per revised NAAC formats.
9. Motivated students to use APCEE LMS and registered all students in LMS portal.

Asparanave
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S. V. Govt College
Principal
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19-02-2021

The members of IQAC met online through Google meet on 19-02-2021 and discussed the following points:

1. Resolved to conduct examinations theory & practicals as per the instructions of the S.V. University, Tirupati
2. Resolved to submit data to NIRF & AISHE
3. Resolved to organize guest lectures for students through online mode.
4. Discuss an Action Taken Report of previous IQAC meeting.
5. Resolved to take necessary action to register eligible students for the scholarships within the due date mentioned by Govt of A.P.
6. Resolved to conduct extension activities as per the schedule and involve the public in activities.
7. It is resolved to sign MOU's with other institutes for sharing academic and research facilities.
8. Resolved to maintain hygiene and greenery in the campus premises.
9. Resolved to take necessary action to inspect, repair and maintain the infrastructure, lab equipment, physical facilities and solar panels
10. Resolved to apply for ISO 9001:2015 certification.
11. Resolved to conduct remedial classes for slow learners.

Suparna
Coordinator
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[Signature]
Principal
S.V.A. GOVT. COLLEGE (M)
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Members :

1. V. Arun
2. G. Praveen Kumar
3. B. Nageshwar
4. G. Ramesh
5. B. Arun
6. G. Arun
7. P. M. Arun

Student members :

1. T. Vijay
2. H. Chandrasekhar
3. M. Manika

Action Taken Report

1. Mid semester examinations are conducted as per the instructions of S.V. University
2. Submitted institutional data to NIRF and AASHE
3. ~~Discussed~~ Discussed with teaching staff to organize guest lectures from industrialists, eminent personalities for the benefit of students.
4. Discussed with the staff in staff meeting about the action taken on previous IQAC resolutions.
5. Registered all eligible students for the scholarships.
6. Discussed with NSS, NCC, WEC, YRC coordinators about conduction of extension activities duly following COVID rules.
7. Discussed in staff meeting and instructed staff to obtain MOU's with other institutions
8. All students are instructed to maintain hygiene on the campus and follow COVID 19 rules
9. Discussed in staff meeting to inspect the laboratory equipment, Physical facilities, infrastructure and take necessary action to repair.
10. Applied for ISO certification
11. Conducted Remedial classes for slow learners.