

S.V.A. GOVT. COLLEGE
SRIKALAHASTI, ANDHRA PRADESH

NAAC ACCREDITED WITH B+ GRADE

(valid till 26-03-2024)

Affiliated to S.V. University, Tirupati



Internal Quality
Assurance Cell (IQAC)

Minutes of Meetings,
Circulars and Action Taken
Reports
for Academic Year
2024-25

02-07-2024

With reference to the proceedings of the Principal Vide P.C. No. 1/NAAC/IOAC/2024-25, dated 01-07-2024 the committee of IOAC is reconstituted with the following members for the academic year 2024-25.

Chairperson : Dr. M. Sreelatha, Principal of the College

Administrative staff : Sri M. Sasidhar, office superintendent

Members - Teaching Staff :

1. Dr. K. Narasimha Varma, Vice-principal and Lecturer in Zoology
2. Dr. P. Satyanarayana Reddy, Physical director / 7
3. Sri O.P. Prasad, Lecturer in Botany
4. Dr. A. Ramesh Babu, Lecturer in Chemistry
5. Dr. T. Gangaram, Lecturer in Statistics
6. Sri K. Saivenkatesh, Lecturer in Botany
7. Dr. T. Sudheer, Lecturer in Commerce
8. Dr. M. Thulasi, Lecturer in Zoology
9. Dr. B. Satish Kumar, Lecturer in computer science

Nominee from the alumni : Sri P. Ravindra Babu, Physical director, Srikalahasti, Institute of Technology

Nominee from the Society/Industrialist : Sri G. Vijay Kumar, Modern gas agencies, Srikalahasti

Management members : office of CCE

Student members :

1. Ms. T. Bindu, II BSc. Computer Mathematics

2. Kodandarami Reddy, B. Com Hon's

3. R. Daniel, B. Sc. Zoology Hon's

Coordinator : Dr. C. Baparayya, Lecturer in Physics

The committee constituted will meet periodically and monitor the developmental, quality assurance and sustenance activities in the college.

Go-Ordinator
Internal Quality Assurance Cell
(IQAC)
S.V.A. Govt College (Men)
Srikalahasti - 517 644.

Members :

Principal
Principal 2/7/2024
PRINCIPAL
S.V.A. GOVT. COLLEGE (M)
SRIKALAHASTI, Chittoor Dt.

1. Dr. K. Narasimha Varma

2. Sri O. P. Prasad

3. Dr. A. Ramesh Babu

4. Dr. P. Satyanarayana Reddy

5. Dr. T. Gangeram

6. Sri K. Saivenkatesh

7. Dr. T. Sudheer

8. Dr. M. Thulasi

9. Dr. B. Satish Kumar

10. Sri P. Ravindra Babu

11. Sri G. Vijay Kumar

12. Sri M. Sasidhar

Student members :

1. T. Bindu

T. Bindu

2. A. Kodandarami Reddy

A. Kodandarami Reddy

3. R. Daniel

R. Daniel

10-07-2024.

An IQAC meeting with the Principal and members of IQAC is conducted on 10-07-2024 at 3pm in the Principal chamber. All items mentioned in the agenda are discussed and some resolutions are taken. List of discussions and resolutions are as follows:

1. Discussed the action taken on the previous meeting resolutions.
2. Congratulated all staff members for their cooperation in successfully submitting the IIBA to NAAC on 21-06-2024 and approved by NAAC on 02-07-2024.
3. Resolved to complete the SSR data compilation process and submit SSR to NAAC within 45 days i.e. on or before 15-08-2024.
4. Resolved to prepare action plan of IQAC and departments for the academic year 2024-25.
5. Resolved to plan for conduction of activities prescribed under Institution's Innovation Council.
6. Resolved to complete evaluation procedure of short-term internships and community service projects as per the guidelines of S.V. University and update in CIE records.
7. Resolved to collect feedback from the stakeholders, analyze, use it for improvements and upload in website.

~~Signature~~
 IQAC Coordinator
 Internal Quality Assurance
 (IQAC)
 S.V.A. Govt College (Men)
 Srikalahasti - 517 644.

M. Karalah
 10/7/2024
 Principal
 PRINCIPAL
 S.V.A. GOVT. COLLEGE (M)
 SRIKALAHASTI, Chittoor Dt.

Members :

1. ~~Pr~~ 10/7/20242. ~~da~~3. ~~DA~~4. ~~play~~

5. T. Changanlam

6. ~~Shankar~~7. T. K. ~~has~~8. M. ~~the~~9. ~~go~~10. ~~P. K.~~

11. G. Jay Kumar

12. M. Sarin ~~10~~

Student members :

1. T. Bindu

2. A. Kodandarami Reddy

3. P. Daniel

Action Taken Report

1. SSR data compilation process is completed. Decided to request for one time extension of due date by NAAC due to delay in certified University exam results.
2. Discussed with the members of IQAC and prepared a plan of action for 2024-25.
3. Discussed with staff members to prepare a list of activities to conduct under Institution's Innovation Council.
4. Evaluation of short-term internships and community service projects are completed and the marks are updated in the CIE registers.
5. collected feedback from the students, staff parents and alumni on curriculum, Teachers performance and institutional facilities. The feedback is analyzed and placed on website.

Signature
 IQAC Coordinator
 Internal Quality Assurance Cell
 (IQAC)
 S.V.A. Govt College (Men)
 Srikalahasti - 517 644.

Signature
 Principal 25/8/2024
 PRINCIPAL
 S.V.A. GOVT. COLLEGE (M)
 SRIKALAHASTI, Chittoor Dt.

30-08-2024

An IQAC meeting with the Principal and members of IQAC is conducted on 30-08-2024 at 3pm in the IQAC room. All items mentioned in the agenda are discussed and some resolutions are taken. List of discussions and resolutions are as follows:

1. Discussed the action taken report of the previous meeting.
2. Discussed the final corrections necessary for SSR before submitting to NAAC.
3. Resolved to submit self study Report (SSR) to NAAC at 3pm on 31-08-2024.
4. Discussed the action plan to create awareness among the students and complete the student satisfaction survey (SSS) which will be enabled after the submission of SSR and during DUV process.
5. Resolved to complete the survey before the expiry of survey links which are valid for 15 days.
6. Resolved to conduct Inter Faculty Forum activities by preparing a schedule.
7. Resolved to follow the academic calendar issued by the S.V. University.

Signature
Go-Ordinator
 Internal Quality Assurance
 (IQAC)
 S.V.A. Govt College (Men)
 Sri Kalahasti - 517 444.

M. Medala
 Principal 30/8/2024
PRINCIPAL
 S.V.A. GOVT. COLLEGE (M)
 SRIKALAHASTI, Chittoor Dt.

Members :

1. ~~Q~~ 30/8/2014
2. ~~Q~~
3. ~~Q~~
4. ~~Q~~
5. T. Chandalan
6. ~~Q~~
7. T. Suresh
8. M. The.
9. Se
10. ~~Q~~
11. G. Vijay Kumar
12. M. Sridhar

Student members

1. T. Bindu
2. A. Kodandarami Reddy
3. R. Daniel

Action Taken Report

1. Final corrections to SSR are completed successfully.
2. Submitted SSR to NAAC on 31-08-2024 at 3pm from the JKC mentor computer.
3. Plan of action to complete student satisfaction survey is discussed with all staff members. Accordingly staff members created awareness to students. class incharges are given the responsibility of completing the survey before the expiry of survey links.
4. Discussed with staff members to conduct DFF activities and prepared a schedule of activities after the completion of DUV process.
5. Discussed with all staff members to duly follow the academic calendar issued by the S.V. University.

~~Supervisor~~
Go-Ordinator
 IQAC
 S.V.A. Govt College (Men)
 Srikalahasti - 517 644.

M. Srinivasulu
 27/9/2024
Principal
PRINCIPAL
S.V.A. GOVT. COLLEGE (M)
SRIKALAHASTI, Chittoor Dt.

03-10-2024

An IQAC meeting with the Principal and members of IQAC is conducted on 03-10-2024 at 3pm in the Principal chamber. All items mentioned in the agenda are discussed and some resolutions are taken. List of discussions and resolutions are as follows:

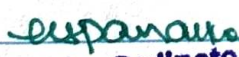
1. Discussed the action taken report of the previous meeting
2. Discussed the NAAC DVV findings and it is resolved to prepare criterion wise classifications for DVV findings.
3. Resolved to request NAAC to extend the due date for submission of DVV classifications due to following reasons: 1. S.V. University has declared Dussehra holidays from 06-10-24 to 13-10-24 which makes it challenging to get certified university results from the University. 2. IQAC coordinator who is also NCC officer has to coordinate, monitor and take care of NCC cadets volunteering in the ongoing TTD Brahmotsavam.
4. Resolved to get the classifications ready by 12-10-2024 in case the due date is not extended. to submit the same by 13-10-2024.

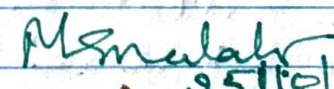
~~Signature~~
Go-Ordinator
Internal Quality Assurance
(IQAC)
S.V.A. Govt College (Men)
Srikalahasti - 517 644.

~~Signature~~
Principal 3/10/2024
PRINCIPAL
S.V.A. GOVT. COLLEGE (M)
SRIKALAHASTI, Chittoor Dt.

Action Taken Report

1. Discussed with staff members to prepare clarifications for NAAC DVV findings. criterion wise clarifications are prepared. Files which are above 5MB size are uploaded in the college website and their links are provided in the clarifications.
2. NAAC has provided a one time extension upto 28-10-2024 for DVV clarifications submission. Accordingly DVV clarifications are submitted to NAAC on 28-10-2024 at 3pm from the JKC mentor computer.
3. congratulated all staff members for their cooperation in successfully submitting the SSR as well as DVV clarifications.


J. A. C. Go-Ordinator
 Internal Quality Assurance
 (IQAC)
 S.V.A. Govt College (Men)
 Sri Kalahasti - 517 644.


 25/10/2024
Principal
PRINCIPAL
 S.V.A. GOVT. COLLEGE (M)
 SRIKALAHASTI, Chittoor Dt.

Members:

1. ~~Gy~~ 3/10/2024
2. ~~18~~
3. ~~Qy~~
4. ~~prey~~
5. T. Chaulan
6. ~~Spunkal~~
7. ~~T. S. K.~~
8. M. Th.
9. So
10. P. M.
11. G. Vijay Kumar
12. M. Sridhar

Student members:

1. T. Bindu
2. A. Kodandarami Reddy
3. R. Dhanif

04-12-2024

An IQAC meeting with the principal and members of IQAC is conducted on 04-12-2024 at 3:00 pm in the principal chamber. All items mentioned in the agenda are discussed and some resolutions are taken. List of discussions and resolutions are as follows:

1. Discussed the action taken report on the resolutions of previous meeting.
2. Inform all staff and students that cycle-4 NAAC SSR is prequalified for assessment on 03-12-2024 and congratulate them.
3. Resolved to prepare action plan for preparation for NAAC peer team visit.
4. Resolved to take all necessary measures to smoothly conduct upcoming University exams.
5. Resolved to collect mid-semester & practical marks of the students and submit to the examination section and subsequently verify the UFE records of the departments.
6. Resolved to prepare mentor-mentee list for 6th semester long-term internships 2024-25 which will start in January 2025. Also resolved to conduct a training program to staff and students after the University exams.
7. Resolved to congratulate NCC cadet T. Gilchrist for his selection to RDC parade 2025, New Delhi.

~~Eusparakko~~
IQAC Coordinator


4/12/2024
Principal

Members :

1. ~~1~~ ~~Q~~
2. ~~2~~ ~~Q~~ 4/12/2024
3. ~~3~~ ~~Q~~
4. ~~4~~ ~~Q~~
5. T. Chanderan
6. ~~6~~ ~~Q~~
7. T. Sankar
8. M. Theer
9. ~~9~~ ~~Q~~
10. ~~10~~ ~~Q~~
11. G. Vijay Kumar
12. ~~12~~ ~~Q~~

Student members

1. T. Bindu
2. A. Kodandarami Reddy
3. R. ~~W~~ ~~W~~

Action Taken Report

1. Congratulated all staff members and students for their efforts in preparation, submission and acceptance of cycle-4 NAAC SSR.
2. Discussed the action plan for preparation of NAAC peer team visit and work according to the action plan.
3. Discussed with the staff members and all necessary measures are taken to conduct the University examinations in the college and conducted the exams smoothly.
4. Discussed with incharges of the departments to submit the mid-semester and practical exam marks of the students in prescribed format to the examination section before 30-12-2024.
5. Schedule is prepared to verify the CSE records of the departments and verified as per the schedule.
6. Mentor-Mentee list for 6th semester long-term internships 2024-25 was prepared well in advance and conducted a training program to staff and students on the procedure and guidelines of internships.
7. Congratulated NCC cadet T. Gilchrist who is selected for RDC camp 2025 at New Delhi.

~~Signature~~

IBAC coordinator

Principal

06-01-2025

With reference to the proceedings of the principal vide Rc.No. Spl/Reconst.-IQAC/NAAC/2025, dated: 06-01-25 the committee of IQAC is reconstituted with the following members:

Chairperson : Dr. Y. Nagaraja Naidu

Principal of the college

Coordinator : Dr. C. Bapanayya, Lecturer in Physics

Administrative staff: Sri M. Sasidhar

Office Superintendent

Members - Teaching staff:

1. Dr. K. Narasimha Varma, Vice-principal & Lecturer in Zoology

2. Dr. P. Satyanarayana Reddy, Physical Director

3. Sri O.P. Prasad, Lecturer in Botany

4. Dr. A. Ramesh Babu, Lecturer in Chemistry

5. Dr. T. Gangaram, Lecturer in Statistics

6. Sri K. Saivenkatesh, Lecturer in Botany

7. Dr. T. Sudheer, Lecturer in Commerce

8. Dr. M. Thulasi, Lecturer in Zoology

9. Dr. B. Satish Kumar, Lecturer in Computer Science

Nominee from the Alumni : Sri P. Ravindra Babu, Physical Director, SKIT college, Srikalahasti

Nominee from the Society / Industry:

Sri T. S. Ramu Gupta, Aruna Medicals, Srikalahasti

Management members : Office of CCE

Student Members:

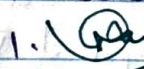
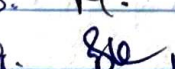
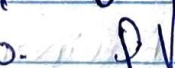
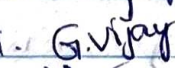
1. Mr. T. Bindu, II B.Sc. Mathematics
2. Mr. K. Malleswaraiyah, II B. Com Hon's
3. Mr. R. Daniel, II B.Sc. Zoology

The committee constituted will meet periodically and monitor the developmental, quality assurance and sustenance activities in the college.

Principal
IAAC Coordinator

Principal

Members:

1.  6/11/2015
2. 
3. 
4. 
5. T. Sankaran
6. 
7. 
8. H. 
9. 
10. 
11. G. Vijay Kumar
12. 

Student members:

1. T. Bindu
2. K. Malleswaraiyah
3. R. Daniel

10-02-2025

An IQAC meeting with the principal and members of IQAC is conducted on 10-02-2025 at 3:00 pm in the principal chamber. All mentioned items in the agenda are discussed and some resolutions are taken. The List of discussions and resolutions are as follows:

1. Discussed the action taken report on the resolutions of previous meeting.
2. Resolved to review the progress of the preparation for NAAC peer team visit
3. Resolved to review the progress of long-term internships with the mentors.
4. Resolved to discuss with the staff members about the CCE academic and administrative Audit 2023-24 and 2024-25 which is scheduled in March 2025.
5. Resolved to conduct first-mid-semester examinations in the last week of February
6. Resolved to create ABC IDs for 2024-25 admitted students and prepare the IDs in prescribed format to submit the same to the University.
7. Discussed various steps involved in establishing NPTEL local chapter in the college.
8. Resolved to collect feedback from the students on curriculum, lecturers and institution.

Signature

IQAC coordinator

Principal

Members :

1. ~~Gen~~ ^{10/2/2023}
2. ~~2.8.~~
3. ~~3.~~ ^{10/2/2023}
4. ~~4.~~ ^{10/2/2023}
5. T. eapalan
6. ~~6.~~ ^{10/2/2023}
7. ~~7.~~ ^{10/2/2023}
8. T. eapalan
9. M. the
10. ~~10.~~ ^{10/2/2023}
11. ~~11.~~ ^{10/2/2023}
12. ~~12.~~ ^{10/2/2023}

student members :

1. T. Bindu
2. K. Malleappaiah
3. R. Daniel