

30-4-2024.

The staff members of the physics Dept met in the Department staff room and discussed the following points.

1. Discussed about the action plan for the next Academic year 2024-25
2. Discussed about the action taken on previous meeting.
3. It is resolved to map the students for Community Service project for first year
4. It is resolved to map the students for Short-Term Internship for second year
5. It is resolved to complete the Long Term Internship for final year by the end of May - 2024.
6. It is resolved to preparation of records for coming NAAC Assessment in the Summer Holidays. i.e 1-5-24 to 31-5-24

1. M. D. S.

2. S. S. S.

3. D. S. S.
30.4.24.

15.4.24

The staff members of the physics Dept met in the Department staff room and discussed the following Agenda points.

1. Discussed about the action taken in previous meetings.
2. It is resolved to write a letter to the principal for permission to run the B.Sc Physics - Honours for the academic year 2024-25
3. It is resolved to complete the syllabus of IV sem both papers by 27-4-2024
4. It is resolved to map the students of sem-IV for short term internship in summer
5. It is resolved to update the records of Department by 30-4-2024.

1. Md

2. expansive

3. 22/4
15.4.24

Date: 20-2-2024

The staff members of the Physics department met in the dept staff room and discussed the following Agenda points.

1. Discussed about the action taken on previous meeting.
2. To discuss about the syllabus coverage and conduction of Mid Exams.
3. To discuss about the celebration of National Science day on 28-02-2024
4. To discuss about the conduction of activities of like, Quiz, Eloution, Essay writing before 21-02-2024.
5. To discuss about the Semester ~~re~~ Inter-SHIP reports of the Final year Students.

1. ~~MD~~

2. ~~expansion~~

3. ~~Roll~~

Date: 2-1-2024

The staff members of the physics department met ~~at~~ in the department staff room and discussed the following points.

1. Discussed about the action taken on previous meeting.
2. To discuss about the VI semester long-term Internship for final year students.
3. To discuss about the syllabus distribution and work-load distribution theory and practicals for even semesters.
4. To discuss the about the conduction of important days for the year - 2024
5. to discuss about the Time table and circulate among the students.
6. To discuss about the conduction of student centric methods such as group discussion, seminars, Quiz Program for 2024

1. Mr. _____

2. Mr. _____

3. Mr. _____

Date: 14-11-2023

The staff members of physics met in the department of physics staff room and made the following Resolutions:

1. Write a letter to E.E. Electricity department Srikalahasti sub division for permission to field trip to 33/11 KV power station

2. write a letter to Director-LSRO from the department of physics for ~~can~~ organising field visit in January/February month of 2024

3. write a letter to Director-NARL Gadanki from the department of physics for organising Educational Tour for the Academic year 2023-24 for in the month of February-2024

1. H

2. spana

3. R

ECOS-8-F8

Date: 06-11-2023

The staff members of the dept of Physics met in the department of physics staff room to discuss the following points.

1. Discuss about the syllabus coverage of I, II, III year physics subjects. theory and practicals up to Oct-2023

2. Discuss about the planning of one field trip and one educational tour near by Industries.

3. Discuss about the certificate course from the department of physics

4. To Discuss about the Mid-I Exam reports

5. To Discuss about the action taken on the minutes of the ~~in~~ previous meeting

6. To Discuss about the mid-2 Exams.

1. MDA

2. suparane

3. DA

27-8-2023

The staff members of the dept of physics met in the department of physics room to discuss about the following points

1. It is resolved that outgoing and final year students are motivated to attend the 'Mega Job Mela' at SV AHS college Thirupathi on 29-08-2023.
2. Discussed to conduct the Viva-Voce for Long Term- Internship for final year students
3. Discussed to conduct the via-voce for short Term- Internship (6 weeks) for II year students
4. It is resolved to motivate the students to attend the Aditya-1 launch on 02-09-2023
5. Discussed about the representation received from students to conduct "Chandrayan-3 success celebrations in the name of "India on the Moon" from 31st August to 08-09-2023 (week celebrations)
In part of that dept of physics is to conduct various activities like seminar, quiz, Essay writing, tree plantation in that week

Signatures -

1. M. S. S.
2. S. S. S.
3. R. S. S.

The staff members of the dept. of Physics met in the dept. staff room and discussed the following points:

1. Discussed the action taken on the minutes of meeting of previous session.
 2. It is resolved to conduct mid-semester exams to the students.
 3. It is resolved to conduct remedial classes for slow learners.
 4. It is resolved to attend IFLU TOT training program which is mandatory for all faculty.
 5. It is resolved to complete the syllabus by 15th of this month without fail.
 6. It is resolved to complete all practicals and record work and conduct practical examinations as per the schedule to be released by the University.
 7. It is resolved to map 4th semester students in "Inteshme" App and Industry connect for short term internships after semester exams.
 8. It is resolved to evaluate CSP projects of 2nd semester.
- Signatures:

1. MD
2. Asparano
3. G. Srinivas

The staff members of dept. Physics met in the dept. staff room and discussed the following points:

1. Discussed the action taken on the minutes of previous meetings.
2. It is resolved to submit internal and practical exam marks to the SV-University.
3. Syllabus allotment and time-table mapping are discussed and circulated among students.
4. It is resolved to conduct guest lectures from other institutions.
5. It is resolved to conduct a field trip to the final year students.
6. It is resolved to update NAAC related documents.
7. It is resolved to consolidate departmental data to include in the institutional website.
8. It is resolved to conduct clean and green programs regularly and award marks to students as a part of CIE.

Signatures:

1. M. S. S.
2. Uspasana
3. G. S. S.

The staff members of dept of Physics met in the dept staff room and discussed the following points:

1. Discussed the action taken on the minutes of previous meetings.

2. It is resolved to conduct National Science day grandly.

3. It is resolved to conduct mid-semester exams as per the college schedule.

4. Discussed about the outcomes of TOT (Training of Teachers) program on skill development courses.

5. It is resolved to counsel irregular students by conducting ward-council meeting.

6. It is resolved to involve students in all student centric activities.

7. Reviewed the syllabus completion status.

Signatures:

1. Dr. _____

2. expansive

3. G. S. _____

The staff members of dept of
Physics met in the department
staff room and discussed the following.

1. Discussed the action taken on minutes of previous meetings.
2. Allotment of courses to the lecturers for 1, 3, 5 semesters are discussed.
3. It is resolved to update time table and circulate among students.
4. It is resolved to conduct Bridge course to the first year students.
5. It is resolved to conduct student centric activities such as student seminars, group discussions, etc.
6. It is resolved to celebrate important days relevant to Physics.

Signatures:

1. 
2. Dr. S. Srinivas
3. G. Srinivas

The staff members met in the department staff room and discussed the following points:

1. Discussed the previous minutes of meetings and their implementation.
2. Resolved to conduct practical examinations as per schedule given by J.V. University.
3. Resolved to conduct mid-semester examination as per SOP.
4. Resolved to conduct remedial coaching classes for the slow learners.
5. Resolved to assign project work to merit students.
6. Resolved to organize an educational Tour in May/June.

Signatures:

1. M. Das

2. Upanama

3. G. Srinu

Dt: 08-07-22

The staff members of dept of Physics met in the staff room and discussed the following:

1. Discussed the action taken on minutes of previous meetings.
2. Resolved to conduct field trip on 11-07-22 to Regional science center, Tirupati.
3. Resolved to organize guest lectures as a part of academic MOU.
4. Resolved to organize farewell party to final B.Sc. Students.
5. Resolved to conduct mid sem exams in first week of August.
6. Resolved to update academic records for Academic Audit.
7. Resolved to conduct student seminars and quizzes.
8. Resolved to complete community service Projects reports by the end of July 2022.

Signatures:

1. M. Das

2. Upanama

3. G. Srinu

Dt: 18-10-2021

The staff members of the Physics department met in the staff room and discussed the following points.

1. Assignment of courses to the lecturers.
2. Syllabus coverage and semester academic plan.
3. Conduction of practical examinations.
4. Orientation program for first year students after completion of admission.
5. Assignment of ward incharges and departmental duties.
6. Conduction of seminars, guest lectures.

The above points were discussed and courses are allotted to lecturers. Semester wise academic plan is prepared and schedule for conduction of practical exams, seminars, orientation programs are prepared.

Signatures: 1. M. D.

2. U. Panayee

3. G. S. S.

Dt: 06-01-2022

The staff members of the Physics department met in the staff room and discussed the following points:

1. Syllabus coverage as per the curriculum plan for the semester.
2. Orientation program to the first year students.
3. Conduction of mid semester exams for the second and third year students.
4. Conduction of student seminar, quizzes and assignments as per SOP given by CEE.
5. Lab maintenance and assignment of duties to Record assistant and store keeper.

Signatures:

1. M. D.

2. U. Panayee

3. G. S. S.

Dt 02.12.2020

The Staff met - of physics department - to discuss the various points. The following resolutions are taken

- ① Syllabus Coverage
- ② Identification of Slow Learners.
- ③ practical sheets preparation.
- ④ plan for conducting the practicals.
- ⑤ Giving the assignments.
- ⑥ plan for conducting Seminars and Quiz and Group discussion.

1) v. Shree

2) Euphonia

Jan-2021 (6) Dt 04.1.2021

The Staff members discussed about the following points.

- 1) Syllabus Coverage
- 2) conducting of practicals
- 3) Study materials to the students
- 4) plan for mid Examinations
- 5) Counseling the irregular students
- 6) To encourage the students for certificate course and LMS Case Course.

1. v. Shree

2. Euphonia

Oct 2020 (3)

At 20.10.2020

The Staff members met at physics department and taking the following precautions,

- 1) Discussed about the Students attendance in online and offline classes
- 2) Taking maximum precautions about the Covid-19
- 3) Supply the Study material time to time
- 4) Doubts clarification to the online students
- 5) Important topics given to the students for assignments
- 6) Encourage the students for attendance in online classes

- 1) V. Jeyaraj
- 2) S. S. S. S.

NOV-2020 (4)

At 09.11.2020

The Staff members met at physics department and discussed about the following points

1. Revision of important topics of II and IV Sem
- 2) Encourage the students to attend the examination with maximum precaution of Covid-19
- 3) Old Question papers supplied to the students
- 4) List of important questions given
- 5) Discussed about the II and IV semester examination
- 6) Estimate Assessment the students performance
- 7) Remedial coaching given to the slow learners about

1. V. Jeyaraj
2. S. S. S. S.

2020-21
Aug 2020
(1)

Dt: 03. 8. 2020

The staff members met in the physics department and discussed about the coming semester and previous semesters examinations. The following regulations are taken

- ① Final year ^{IV} year physics paper - I TM & EM — V. Veeraiyah,
- ② Final year physics paper - II TM & EM — C. Bapayya.
- ③ III year / III Sem P - III TM — V. Veeraiyah.
- ④ III year - III Sem P - III EM — C. Bapayya.
- ⑤ Important Questions will be given to II, IV, V Sem students.
- ⑥ Encourage the students to success the examinations.
- ⑦ Important suggestions given to II, III and V Sem students.
- ⑧ Time Table prepared.
- ⑨ precautions to Covid-19 explain to the students.
- ⑩ maintain online and off line classes regularly.

① V. Veeraiyah

2) C. Bapayya

2

SEPT- 2020 (2) dt 10.9.2020

Staff members met in physics department and taking the following decisions.

- ① Syllabus covered
- ② Encourage the students for online classes
- ③ Study material supply to the ~~stud~~ online students
- ④ Doubts clarification to the online students
- ⑤ Assignments given to the students.
- ⑥ Counseling the ~~stud~~ II, IV and V Sem students for examinations and Higher Education ^{studies} opportunities.
- ⑦ conducting classes in examination time
- ⑧ preparation departmental annual plan for syllabus coverage.

1. V. Veeraiyah

2) C. Bapayya

Feb-2020 (5)

03. 2. 2020

The staff members met in the physics department and discussed the following points

1. The performance of the students
2. To improve the practical skills
3. ~~Encourage~~ Encourage the students to pass the examination and go for higher studies
4. Taking remedial classes to the slow learners
5. Discussed about completion of syllabus on or before 7.3.2020

1. Attendance

2. Expenditure

December 2019 (4)

0.22.20

physics department staff members are met in

department on 18.12.2019 to discuss the various points regarding to the departmental activities

The following points are resolved

1. Distribution of classes of II, IV and VI Semester and ~~can~~ practicals.

2. Preparation of departmental time table

3. Take care that the students regularly attend the classes

4. Take necessary steps to improve the study skills of the students

1. V. J. Jeyaraj

2. Preparation

Sept 2019 (3)

01.09.2019

physics department staff members are met in physics department on 09.9.2019 to discuss the various points regarding to the departmental activities. The following points are agreed resolved,

1. concentration on slow learners to pass the coming examination
2. supply the study material
3. complete the complete fee practicals for all classes on or before ~~20.9.2019~~, 30.9.2019
4. plan for conducting the practical examination last week of ~~8~~ October 2019.
5. taking extra classes for slow learners.

1. R. N. N. N.

2. V. S. S.

3. S. S. S.

amrjagat

August 2019

(2)

16.8.2019

Staff members of physics department met in physics staff room on 16.8.2019 to discuss the various issues and resolve the following points

1. To give the study material to the students
2. Identify the slow learners in I year - I
3. To conduct the Seminars, Quiz, Group discussions and Assignments
4. Encourage the students to get good marks
5. Update the departmental records
6. Issue the old question papers to the students.

Signature of staff members

1.

2. V. Suresh

3. S. Suresh

2019-20

① June 15.6.2019

Staff members of physics department are met in the department on 15.6.2019 to discuss about the plan of action of department of the current academic year 2019-20. The following points are resolved

1. Allotment of papers to the lecturers
2. Review the last year results and plan to improve the results in this academic year
3. Preparation of departmental time table, workload and plan of action
4. Maintain the all academic records
5. Prepare the working sheets & practicals
6. To take the bridge classes for the First year students
7. Take necessary efforts to improve the admissions.

Signatures of all staff

1

2 V. S. S. S.

3 S. S. S.